

**BYLAWS
OF
EASTERN JACKSON COUNTY REGION
WORKFORCE INVESTMENT BOARD**

ARTICLE I

NAME AND GENERAL AUTHORITY

Section 1: There shall be a Workforce Investment Board composed of a majority of private business and industry representatives plus educational, labor, and other required organizations as specified in the Workforce Investment Act. The membership shall also be representative of the Consortium's geographic service area.

Section 2: The name of this organization shall be the Workforce Investment Board for Eastern Jackson County, hereinafter referenced as the WIB.

Section 3: The Workforce Investment Board and its actions shall conform to the provisions of the Workforce Investment Act of 1998.

Section 4: The Eastern Jackson County Workforce Investment Board shall be a full partner with the Suburban Mayors' Association or represented by their Chairperson, the County Executive of Jackson County, and the Mayor of Independence.

ARTICLE II

MEMBERSHIP

Section 1: The Workforce Investment Board shall consist of not more than 35 members. The appointments are to be made in accordance with the Consortium Agreement made and entered into by and among the entities represented by the Chairman of the Jackson County Suburban Mayors' Association, the Jackson County Executive, and the Mayor of Independence. WIB members are appointed through this Elected Official Consortium.

The WIB shall have the following representation as required by the Workforce Investment Act and as appointed by the Chief Elected Officials of the area:

1. Representatives of the private sector, who shall constitute a majority of the membership of the WIB and who shall be owners of business concerns, chief executives or chief operating officers of non-governmental employers, or other private sector executives who have substantial management or hiring authority.

2. Representatives of the private sector must be nominated by local business organizations and business trade associations.
3. Representatives of organized labor and local labor federation.
4. Representatives of community-based organizations.
5. Representatives of each of the following:
 - A. Educational agencies
 - B. Vocational rehabilitation agencies
 - C. Public assistance agencies and economic development agencies
 - D. Other agencies as required by the Workforce Investment Act of 1998, including One-Stop partners
6. The Chairman of the WIB shall be elected from among members of the WIB who are representatives of the private/employment sector.

Section 2: Members shall be appointed for 2 year terms. Any vacancy shall be filled in the same manner as they were appointed.

Section 3: All members of the Council shall serve without compensation.

Section 4: Any member missing three consecutive regularly scheduled WIB meetings and or committee meetings may be replaced.

ARTICLE III

QUORUM

Section 1: Except where indicated otherwise in the Bylaws, all actions of the WIB shall be a majority vote, a quorum being present and voting.

Section 2: A quorum is required in order for the WIB to conduct business. A quorum is defined as a majority of appointed members present at a WIB meeting. Proxies may not be used to establish a quorum.

ARTICLE IV

OFFICERS

Section 1: The Chairperson, a representative of the private sector, shall serve for a 2 year term beginning and ending June 30th the beginning and ending of the program year. The chairperson may only serve one consecutive term as Chairperson.

Section 2: The Chairperson of the WIB shall preside over meetings, shall sign all acts or orders necessary to carry out the will of the WIB, shall be eligible to vote on all matters before the WIB, and shall have the generally recognized powers and duties of the office of Chairperson of the WIB.

Section 3: The WIB Chairperson shall be invited to attend all regularly scheduled meetings of the Chief Elected Officials. Copies of all WIB minutes shall be distributed to the Chief Elected Officials.

Section 4: A Vice Chairperson shall be elected from the private sector by the members who shall preside in the absence of the Chairman. A third Vice Chairman shall be elected from non-business members to represent the other interest groups on the WIB.

Section 5: A secretary shall be elected for a 2 year term by the members

Section 6: A treasurer shall be elected for a 2 year term by the members.

Section 7: The aforementioned officers, along with the chairperson of each committee, shall comprise the Executive Committee.

ARTICLE V

MEETINGS

Section 1: Regular meetings of the WIB shall be at least quarterly at locations determined by the WIB, at time periods determined by the WIB.

Section 2: Notice giving the time, date, place and agenda for all meetings of the WIB shall be mailed to each member at least five days prior to the meeting date.

Section 3: Special meetings may be held if in the judgement of a majority of the Executive Committee there exists a situation requiring action of the WIB and notice is given to all board members. In such situations, notice shall be by chairperson or his designee by any reasonable

method. At any special meeting, a quorum shall be two-thirds appointed WIB members, and any action taken shall be by a majority vote thereof.

Section 4: Minutes of the WIB's meetings shall be the responsibility of the secretary.

Section 5: All meetings of the WIB and its committees shall be open to the public. Meetings or segments of meetings may be closed to the general public by the WIB Chairperson or committee chairperson in compliance with exceptions granted by public law.

ARTICLE VI

STANDING COMMITTEE AND SPECIAL COMMITTEES

Section 1: The chairperson may appoint from among its members one or more standing or temporary committees. The standing committees shall be the Executive Committee, and the Youth Council. The Youth Council shall include all members as required by the Workforce Investment Act of 1998.

Section 2: The chairperson shall have the power at any time to increase the number of members of the committees, or to fill vacancies on them.

Section 3: All committee members shall be representatives from private business and industry.

Section 4: All committees, shall meet on a regular basis subject to call of its chairperson. Each committee shall meet at least quarterly.

Section 5: A simple majority of committee members shall constitute a quorum. Any member missing three consecutive committee meetings may be replaced subject to a majority of the appointed WIB members.

ARTICLE VII

AMENDMENTS OF THE BYLAWS

Section 1: The Bylaws may be amended at any regular meeting of the WIB with previously written notice having been given to all appointed members at least thirty days in advance. A favorable vote of two-thirds of the appointed WIB members is required to approve any amendment to the Bylaws.

ARTICLE VIII

EFFECTIVE DATE

Section 1: These Bylaws and any amendments thereto shall become effective immediately upon adoption, and shall remain in continuous effect from that date until otherwise amended.

(Amended April 2002)